



January 23rd 2025

**INVITATION TO BID**

**LED Bulb Conversion for the Reno County Correctional Facility**

**Located at:** 1800 S Severance St, Hutchinson, Kansas 67501

**PROJECT SCOPE**

Reno County is requesting bids for the conversion of 797 T8 Light Fixtures and 2 T5 Light Fixtures to be converted to LED ballast bypass bulbs. Total T8 bulb count is 2,108. Total T5 bulb count is 4.

This bid will include labor for installation and purchasing of all 2,112 LED bypass bulbs.

485 fixtures are non-tamper resistant and 314 fixtures are tamper resistant

The tamper resistant fixtures are located in housing units and individual cells. On these fixtures, there will need to be additional time to allow transport of inmates to clear out areas.

The correctional facility is a secured building, so travel in and out of the building will take additional time.

Manufacturer **Keystone**

**Style:** **DirectDriveDX2**

**Color** **3500-5000k**

**BID RECEIVING**

Send or hand deliver bids to the County Administration Office, Attn: Kyle Stewart, Reno County Courthouse, 206 W. 1<sup>st</sup> Ave. Hutchinson Kansas by 12:00pm on Friday, January 31st 2025. Bids will be opened in the 1<sup>st</sup> floor of the Reno County Courthouse starting at 1:00pm on Friday, January 31<sup>st</sup> 2025. Upon conclusion of the bid opening process, the commission will review and select the winning bid on Wednesday, February 12<sup>th</sup> 2025.

**PROJECT COMPLETION**

Estimated Date of Completion (All bulbs installed) \_\_\_\_\_

**ADDITIONAL NOTES**

1. Contact Kyle Stewart (620-899-0535) with any questions.
  2. Reno County reserves the right to reject any or all bids, or to accept any bid.
  3. Contractors shall guarantee their bids for 45 calendar days after bid opening.
  4. Contractors shall guarantee labor & equipment failure warranty for 180 days after project completion.
  5. All contractors on site, must pass a background check to be on premises.
  6. Payment will be made in full upon project completion, subject to Reno County's accounts payables process.
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**BID FORM**

**BID**

Submitted by \_\_\_\_\_  
The sum of (Written) \_\_\_\_\_  
(Numbers) \$ \_\_\_\_\_  
Estimated date of delivery: \_\_\_\_\_

**Proposal submitted by,**

Company \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

