



# Reno County Public Works Environmental Division

600 Scott Blvd., South Hutchinson, Kansas 67505

Phone: 620-259-2105 Email: eh@renogov.org

## Water Well Application

A complete description of the requirements for construction of water wells may be found in the Reno County Sanitation Code.

### Minimum Setbacks for Water Wells \*

- Property line or public right of way -25' (Road right-of-way may not be included)
- Contamination Source -50'  
Contamination sources include sewer lines, pressure lines, septic tank, laterals, pit privy, seepage pits, fertilizer storage, pesticide storage, feed lots or barn yard, and other wastewater systems.
- Watertight sewer line -10'
- Surface Water - 50'
- Pump pit - 2'

| <u>Permit Process</u>  |   |
|--|---|
| Applicant<br>(Homeowner/Contractor)  | Environmental Staff   |
| 1. Complete and submit permit application and fee of \$175. <b>(Fee doubles if not paid prior to installation)</b> | <b>Fee and application received.</b> Staff will respond with a proposed date and time for a site evaluation appointment.  |
| 2. <b>During</b> site evaluation, <b>applicant will</b> indicate well location and complete construction plan.     | Staff conducts site evaluation of the proposed well site and seek owner approval. Staff will inform applicant of results and site limitations. If owner not present, site evaluation packet will be sent. Permit packet will be sent. |
| 3. Applicant receives well permit packet and <b>approval to drill water well.</b>                                  |   |
| 4. Applicant contacts Environmental Division to schedule final inspection.   | Staff conducts final inspection and sends copy of final packet to owner.  |

\*Any other distances not listed are subject to KDHE interpretation, KDHE Bulletin 4-2, KDHE Article 12 &30, KDHE Environmental Health Handbook, and amendments thereafter.

Following information verified by applicant below:

Property is \_\_\_\_\_ acres in size. Permit issued for:      New Construction      Repair/Remodel existing system

**Household    Lawn & Garden    Small Livestock**

Property is served by      Public Sewer      Private Wastewater System.

Other \_\_\_\_\_

Permit Address

Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address

Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Permit Holder

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Applicant

\_\_\_\_\_   
 Property owner / Contractor (please circle)

|                                  |
|----------------------------------|
| <u>Paid Date / Initials</u><br>/ |
|----------------------------------|

I understand that by typing my name and submitting this form that I am electronically signing this document.

Note - The applicant should assure the anticipated use of this property conforms to the appropriate Land Use (Zoning) Regulations prior to the construction of a domestic water supply system.

The owner-applicant with or without professional assistance, is solely responsible for determining what systems to use in meeting Reno County code requirements. County Staff may answer questions regarding code compliance and provide examples or suggestions only.