

October 11, 2022
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioners Ron Hirst, and Commissioner Ron Sellers, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Charles Crumble, Sr., New Resurrection Baptist Church.

There were no public comments or additions to the agenda.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the Consent Agenda consisting of items 6A through 6E includes the Accounts Payable Ledger for claims payable on October 7th, 2022, totaling \$326,575.70; including the Accounts Payable Ledger for claims payable on October 14th, 2022, totaling \$661,560.76; approval of **resolution #2022-24; A RESOLUTION APPOINTING OR REAPPOINTING MEMBERS OF THE RENO COUNTY, KANSAS PUBLIC BUILDING COMMISSION (PBC)** for Ed Johnson, Jack Martin, Garth Strand for a 4-year term of 1/1/2022 to 12/31/2025; approve a Letter of Authorization to sign U.S.C. 49-5311 grant documents for Public Transportation; approve a Letter of Verification of matching funds for the State Fiscal Year (07/01/2023 to 6/30/2024) U.S.C. 49-5311 application for Financial Assistance for Transportation Programs; approve Reno County Health Department's (RCHD) request to apply for a \$100,000 de Beaumont IMPACT in Public Health Grant; as listed on agenda by staff. The motion was approved by a roll call vote of 3-0.

Mr. Sellers questioned 6E for the IMPACT document asking if they would need a business partner for this grant? Health Department Director Karla Nichols replied yes that was correct. They have options and have reached out to the Chamber. She said after approval by the Board they will be working on partners. The grant is open so they can choose partners when they receive word that the grant was awarded, and they would prefer to have four partners not just one. The close of the grant will be next Friday. It was a very short timeline, and she did not know at this time if they would be approved for the grant.

Mr. Friesen requested to move business item 7D, the business agenda for the District Attorney's annual commission update to the top of. District Attorney Tom Stanton spoke about several subjects from hiring to software.

7A Mr. Partington spoke to the Board regarding the space renovation project. The initial renovation project was for more room on the fifth floor District Attorney's staffing needs. He discussed each floors renovation proposal and budget authority this year.

Mr. Sellers asked about the reserve dollars for the upgrade to the courthouse, what if we are not able to do all the renovations at one time if it is too costly. GLMV Architecture, Inc. Brad Doeden recommended sending out for the total bid. He said the project has breakdowns in cost and there are places to negotiate for prices on those pieces.

Mr. Hirst asked about options for HVAC systems. Mr. Doeden said they explored half a dozen options with engineers and after discussions they went with the most cost-effective long term for heating/cooling with gas and electric. Mr. Hirst recommended using local construction companies for bids and look at all cost savings. **Mr. Hirst moved, seconded by Mr. Sellers,** to approve the review and authorize bid documents to be distributed for a remodel of certain courthouse spaces. The motion was approved by a roll call vote of 3-0.

7B Maintenance Director Harlen Depew recommended approval on an agreement with GLMV Architectural to prepare bid documents for reroofing select roof sections of the Reno County Courthouse at a cost of \$9,750. He spoke about reallocation of funds to reroof the westside over the District Attorney's Office on the 5th floor. We will sell tax credits to offset the cost. We are using an Architectural company for historical and to sign off for tax credits. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve an agreement with GLMV Architectural to prepare bid documents for \$9,750 as discussed. The motion was approved by a roll call vote of 3-0.

7C Mr. Depew was also present to discuss an agreement with GLMV Architectural, Inc. to produce bid documents to anchor the façade on the courthouse tower at a cost of \$6,000. He stated during the remodel after the earthquake it was discovered that most of the anchors were missing or deteriorated. He stated the staff and the engineering firm recommended to install new anchors on tower from long term damage.

He said the intent was to put this out for bid early next year for budget purposes. The Board had a lengthy discussion regarding the engineering, maintenance, ties and anchors in grout and insurance code or no code for the anchors. Mr. Depew explained using the grout instead of the block for anchors.

Mr. Friesen questioned Mr. Doeden and asked him if approved today would he be able to measure the process of the buildings condition with a monitor and have an engineer watch the building over time. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve to proceed subject to the engineer's option of anchoring the upper most part of the dome approximately \$75,000. The motion was approved with a roll call vote of 3-0.

7E Mr. Partington stated staff was concerned with the level of details and knowledge about federal funds and the ARPA/SLFRF funds. He sent 2 RFP's out for proposals for an experienced consultant to work on Reno County's ARPA fund disbursement. He wanted to find a consultant firm that had experience with all aspects dealing with the federal government funds. The City of Hutchinson uses iParametrics and the staff recommends them. The Board suggested using a cap for the administrative costs, lowering the cost since there is no need for double billing on administrative work, and to not exceed the originally budgeted amount of \$137,000. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve iParametrics not to exceed the original budgeted amount. The Board requested Mr. Partington to make it work for auditing and consultant work requesting he, Mr. Hoffman, and Ms. Roederer be the point people. The motion was approved by a roll call vote of 3-0.

7F Mr. Partington was also present to speak about the proposal from SJCF for Reno County needs assessment and masterplan for county buildings using the most cost-efficient solution. He said this masterplan was for 15 to 20 years with immediate building needs for the overcrowded health department, emergency management offices and not a place for a sufficient emergency operations center and other departments future needs. He sent out RFQ's to three companies and two replied. After a committee reviewed the bids, SJCF was recommended with a not-to-exceed bid of \$45,000 authorizing the county administrator to sign an agreement if approved today. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve the SJCF proposal not to exceed \$45,000 for county building needs using the courthouse to its full capacity in a most cost-efficient way. The motion was approved by a roll call vote of 3-0.

8A Mr. Partington presented the financial and monthly reports highlighting a couple of departments. Mr. Sellers asked when the RCAT's decals for the bus run schedule would be completed, Mr. Partington said he would check on the completion date. Mr. Partington stated he was attending KAC meetings next Monday through Wednesday in Overland Park, KS. He said Public Works Director Mr. Don Brittain's working on the water line to the Yoder project was on hold. There was a question on the Chamber's Industrial Park south of South Hutchinson and whether the \$1.2 million given to the Chamber could be used for the cost of water. Mr. Partington would start the conversations with Chamber in the next couple of weeks. He would report back to the Board in a month or so. He would check with City of Hutchinson for future needs with water.

Mr. Sellers would like to suggest having a county/city luncheon before the end of 2022, it was the city's turn to host.

Mr. Hirst spoke about a Sioux City hospital that provided a private partnership with a childcare facility subsidizing employees with \$100 a week for employees which he thought would be a good use of ARPA funds.

Mr. Friesen commented about a map for the Cottonwood area that was destroyed by fires, regarding a single right-of-way road. He spoke about private versus public roads, and what to do at the county level? Landowners think one way and the county believes another way. When built in 1970 the residents needed to bring the roads up to Township standards and Mr. Partington explained why they were not up to those standards. He asked the commission to give feedback to Mr. Partington. He spoke about the Veteran's Room plan for remodeling to hold the Commission meetings and using it for more events, which may be not done by January 2023. The Health Department's strategic plan was scheduled for 2 weeks from now and Mr. Friesen would be gone, he asked to move the plan to November's first meeting.

The Board spoke briefly about the Health Department's plan.

Mr. Friesen mentioned Ron Vincent was in the audience and he would like to know where the county was on the septic waste plan. Mr. Friesen asked the Board if they wanted to take public input or create an advisory board. Mr. Partington suggested one commissioner may have strong feelings, but his opinion would not represent the full body. Mr. Hirst suggested to have that one commissioner bring back information to the Board. He asked the

other two commissioners to make a list to streamline the process making a short list of 5 to 10 items.

At 10:50 a.m. the meeting adjourned until 9:00 a.m. Tuesday, November 1st, 2022.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date