

December 28, 2021  
Reno County Annex  
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session at the Annex Conference Room with Chairman Ron Hirst, Commissioner Daniel Friesen and Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Darryl Peterson, Grace Christian Church.

Commissioner Hirst commended his fellow commissioners for the time spent this last year working with staff and the community. He encouraged the public to keep contacting the commission with their thoughts and ideas to help gain direction for how the county operates. He asked his fellow commissioners to discuss setting goals for the coming year.

Aging/Transportation Director Barbara Lilyhorn invited the commissioners to attend a council meeting on January 18, 2022, at 1:30 p.m. at the RCAT Transfer Station with special visitors from the South-Central Kansas Agency on Aging. One of the commissioners will attend.

There were several additions to the agenda per Mr. Partington: the ROD transfer of \$100,000 from her Tech Fund to the County Tech Fund adding this to the consent agenda; approve the Reno County Economic Development Comprehensive Plan and approving two resolutions pertaining to the Comprehensive Plan adding as business item 7B; also adding an executive session in front of the scheduled executive sessions for an Attorney/Client privilege under item 10.

**Mr. Friesen moved, seconded by Mr. Sellers, to** approve the Consent Agenda consisting of items 6A through 6J including the Accounts Payable Ledger for claims payable on December 30th, 2021, totaling \$480,246.41; Also consisting of pending Added, Abated and Escaped Taxation Change Orders numbered 2021-1359, 1370, 1372, and 1373 as submitted. Next item directs the Chairman to sign minutes for November 23<sup>rd</sup>, November 30<sup>th</sup>, December 14<sup>th</sup>, and the December 14<sup>th</sup> Special Meeting, 2021; Board approval for an appointment to the Reno County Public Transportation Commission of Frances Garcia and Charley (Doug) Rice; appointment of James Dull as Trustee to the Reno Township

Board; Reno County Health Department HRSA (Health Resources and Services Administration) grant for RCORP (Rural Communities Opioid Response Program). The next three items on the consent agenda were resolutions:

Planning Case #2021-12 resolution #2021-35: A RESOLUTION REVISING AND UPDATING THE NOVEMBER 2018 EDITION OF THE RENO COUNTY COMPREHENSIVE PLAN BY AMENDING A PORTION OF CHAPTER 7 UNDER THE TITLES OF "RESIDENTIAL LAND USES" AND "OTHER SPECIAL LAND USES" AND A PORTION OF CHAPTER 9 "GOALS FOR HOUSEING", OBJECTIVE #7 AND INCORPORATING BY REFERENCE NEW GUIDELINES.

Planning Case #2021-13 resolution #2021-36: A RESOLUTION REVISING AND UPDATING THE APRIL 2016 EDITION OF THE RENO COUNTY ZONING REGULATIONS BY AMENDING THE TABLE OF CONTENTS, ARTICLE 1-105, ARTICLE 13, ARTICLE 15-111 AND CREATING ARTICLE 24 AND INCORPORATING BY REFERENCE NEW REGULATIONS.

Resolution #2021-37: A RESOLUTION PERTAINING TO AN APPLICATION BY T REAL ESTATE, LLC (APPLICANT: MID-STATES MATERIALS, LLC) FOR A CONDITIONAL USE PERMIT TO ESTABLISH AN AGGREGATE STORAGE YARD ON A PORTION OF A PARCEL OF REAL ESTATE IN RENO COUNTY, KANSAS, CASE NO. 2021-07.

Last on the consent agenda was the addition of a Notice of Transfer of Funds made to the General Tech Fund from the Register of Deeds Technology Fund of \$100,000.

Commissioner Sellers requested the minutes reflect consent item 6D have the names of the applicants Frances Garcia and Doug Rice. Also, to add James Dull to consent item 6E.

County Counselor Joe O'Sullivan clarified that consent item 6I was an order journalizing the decision the Board made at the last meeting to deny the conditional use permit application of T Real Estate, LLC. The denial is resolution #2021-37.

The motion to approve the consent agenda was approved by a roll call vote of 3-0.

Commissioner Friesen commented that he appreciated seeing a past commissioner, Frances Garcia, joining the Transportation Commission. He thought the Health Departments Opioid Response program was needed in Reno County and asked about the grant funding.

Health Department Director Karla Nichols replied that the funding was through a grant however, to retain Substance Misuse Health Educator Seth Dewey so he could continue his work, they were using this grant and not using public health funds at this time.

Health Department Supervisor of Accounting and Finance Bethany Jantzen stated that Mr. Dewey's position was intended to be taxpayer supported if not paid for by a grant.

Commissioner Sellers questioned Ms. Nichols regarding the application, mentioning other groups like the Reno County Collaborative, and asked if the grant funding was to be distributed or a budgeted amount made up for each group. Mr. Dewey replied that it was a requirement of the grant to have a consortium membership teaming up with other agencies. A proposal will be submitted with the application, and they will determine the exact specifics if approved.

Ms. Nichols summarized a power point presentation for the Reno County Health Department to utilize the Kansas Department of Health and Environment (KDHE) COVID-19 ELC Expanding Infrastructure Grant to purchase an Electronic Health Record (EHR). She stated Information Services Director Mike Mathews did approve the electronic health record. She went over some of the highlights of why they were looking at Electronic Health Records software. They developed an assessment and implementation team, Karen Hammersmith, Megan Gottschalk, Bethany Jantzen, Mike Mathews, and Tim McClatchey along with Ms. Nichols who recommended the CureMD software vendor. They currently were utilizing Kansas integrated Public Health System (KIPHS) as their Practice Management system; the system does not have an Electronic Medical Record part of its system and that annual cost for KIPHS was approximately \$7,900. The CureMD was a complete HER, and the proposed implementation cost for both CureMD and the data integration from KIPHS into the CureMD system is projected to cost \$5,344 and will be a reimbursed grant by the state. After install, the monthly costs are projected to be \$548, for a projected annual cost of \$6,576 and will be a 60-month contract that is grant funded.

Commissioner Friesen questioned whether this cloud information would be protected and how. Ms. Nichols and Ms. Jantzen replied to questions from the Board. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve the as recommended by Ms. Nichols. The motion was approved by a roll call vote of 3-0. Mr. Friesen asked to have in her monthly report the integration

progress as it goes along for the commission. Ms. Nichols replied that she would add this information each month.

County Administrator Randy Partington summarized a revised Economic Development Comprehensive Plan recommending approval from the Board. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the revised Comprehensive Plan as outlined by Mr. Partington. The motion was approved by a roll call vote of 3-0.

**Mr. Sellers moved, seconded by Mr. Friesen,** to approve resolution #2021-38 to establish the Economic Development Reserve Fund. The motion was approved by a roll call vote of 3-0.

**Mr. Sellers moved, seconded by Mr. Friesen,** to approve resolution #2021-39 to authorize a transfer of funds to the County Economic Development Reserve fund at year end as read. The motion was approved by a roll call vote of 3-0.

County Administrator report:

Mr. Partington mentioned the second half of the department's monthly reports were available for review if the Board had questions. Mr. Friesen asked about the courthouse construction and window replacements. Mr. Partington replied they were working on getting it completed and should be done before spring.

Mr. Sellers asked Mr. Partington when the final population numbers might be in to firm up the district map for the new commission positions. Mr. Partington replied that Donna Patton and Jenna Fager in the Clerk's Office were working on the information from the state and a map.

Mr. Friesen mentioned before getting into the budget season if the departments would be able to do a department profile or pie showing what is grant, fee, or taxpayer funded so that he may understand what is inside these different departments.

Mr. Partington suggested having a goal planning session for 2022 with the Commissioners. He would prioritize a list for projects in 2022 and 2023. He then asked them to put their thoughts, questions, or projects from specific departments together so he could ask the department heads to attend for questions. The Board agreed by consensus to extend the agenda meeting on January 11<sup>th</sup>, 2022, after the reorganization of the

Board starting at 1:00 p.m. until finished, Mr. Partington thought maybe three hours.

#### County Commission Reports:

Mr. Friesen commented on attending a Chamber breakfast where they recognized non-profit organizations in Reno County. He appreciated their work and was not aware of all the non-profits in Reno County. He asked Public Works Director Don Brittain about detour signs on county roads for the new K-96 Highway work. Mr. Brittain replied that he would look into it however it should be KDOT's responsibility to redirect traffic and install signs for direction.

Mr. Sellers spoke about county staff breaking into three groups for the Appraiser interviews and he thought that worked well. He stated how important it was to get the district maps for the new commission areas finished. He thanked the staff/employees for working with him this past year stating Reno County had a very good group of employees working for it.

Mr. Hirst recognized all Reno County employees for doing a good job through out the year. He also suggested the Commission again review a resource book that Mr. Partington put together before the new year starts.

At 10:22 the meeting recessed for eight minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

At 10:30 a.m. **Mr. Hirst moved, seconded by Mr. Friesen,** to recess into executive session in order to confer with the Board's attorney on a privileged legal matter, that being legal issues involving the replacement of the bridge over Cow Creek into Willowbrook. The session is anticipated to last for 20-minutes, and no formal decision will be made. It is necessary for the County Counselor, the Public Works Director Don Brittain, and the County Administrator to remain for the session. Following the executive session, the Board will resume its agenda meeting at which time a motion for a second executive session on a separate matter is anticipated. The motion was approved by a roll call vote of 3-0.

**At 10:50 a.m. Mr. Sellers moved, seconded by Mr. Friesen,** to extend the executive session for 15-minutes until 11:05 a.m. The motion was approved by a roll call vote of 3-0.

**At 11:05 a.m. Mr. Hirst moved, seconded by Mr. Sellers,** to recess into executive session on a matter involving non-elected personnel, that being discussions pertaining to the selection of a successor of the County Counselor. The executive session is necessary to protect the privacy of the non-elected personnel under consideration. The session is anticipated to last for 30-minutes at which time the Board will resume its agenda meeting and another motion will be made to recess into a 3<sup>rd</sup> executive session on a separate matter with no formal decision to be made on the matter discussed. County Administrator Randy Partington is requested to remain for the executive session. The motion was approved by a roll call vote of 3-0.

**At 11:35 a.m. Mr. Hirst moved, seconded by Mr. Friesen,** to recess into executive session to discuss a personnel matter involving a non-elected official, that being the annual evaluation and contract renewal of the County Administrator. The executive session is necessary to protect the privacy of the non-elected official. The session is anticipated to last for 15-minutes, and no formal decision is anticipated. Mr. Partington is requested to remain for the executive session, following which the Board will resume its regular agenda meeting and adjourn for the day.

**At 12:00 p.m. Mr. Hirst moved, seconded by Mr. Friesen,** to extend the executive session for 5-minutes. The motion was approved by a roll call vote of 3-0.

At 12:05 p.m. the meeting returned to regular session and adjourned until 9:00 a.m. Tuesday, January 11<sup>th</sup>, 2022.

Approved:

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Chair, Board of Reno County Commissioners

(ATTEST)

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Reno County Clerk  
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Date